**FENNER HALL**

2016 CHECKLIST for New Residents

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**IMPORTANT MESSAGE**

Accommodation charges commence as of the contract start date for 2016 (i.e. 6th February 2016) unless otherwise agreed by the Head of Hall and stipulated in your Occupancy Agreement.

If you wish to arrive before your agreed date of arrival you MUST email the Hall Officer at Fenner Hall at Admissions.Fenner@anu.edu.au

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1. If you have *not* already logged into the Accommodation Portal ([http:// portal.rcc.anu.edu.au/StarRezPortal](http:// portal.rcc.anu.edu.au/StarRezPortal)) and completed the acceptance step, with the Username and Password provided in your Fenner Hall Letter of Offer, please do so now immediately.

If you DO NOT wish to accept this Offer, please email: Admissions.Fenner@anu.edu.au so it can be passed to another student.

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2. Forms to Sign & Return (as soon as possible BEFORE arrival) can be posted, scanned/ emailed or faxed (details below) to Fenner Hall:

- **Student Record Sheet** (2 Pages),
- **Acceptance Payment** has been made by:
  - The Accommodation Portal
  - Or
  - Payment in $AUD posted or made at the Front Office.
- **Balance of Accommodation** is to be paid by:
  - *Fortnightly Direct Debit Request* (from an Australian Bank Account)
    - (International Students will have five (5) days after arriving to provide this information)
  - Or
  - **In Advance** (per Semester OR Full Year)

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3. **Information for You to Read:**

   - Fenner Hall Letter of Offer

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Details for the Return of Forms

Fenner Hall – ANU
GPO Box 10,
Canberra City  ACT  2601
AUSTRALIA
Attn: Admissions Officer

Admissions.Fenner@anu.edu.au
PH: +61 2 6125 9000
FAX: +61 2 6125 9555