**Position Title** | ANU Young Alumni – Young Alumni Council Member  
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**Project Manager** | Louise Adena  
**Location** | Global – this position can be based domestically or internationally  
**Date** | TBC  
**Event / Program** | ANU Young Alumni Council  
**Time Commitment** | At least 4 hours per month

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**Young Alumni Council Member**

**Goal**  
To actively contribute to achieving the strategic direction of the Young Alumni Council.

**Objectives**

- To work with the council members to strengthen the relationship of the ANU with young alumni.  
- To actively contribute to young alumni events and campaigns.

**Tasks**

- Attendance at the monthly meetings, with apologies for any missed meetings;  
- Serve on a Project Team within the Council structure. This will include reporting on progress at the monthly meetings;  
- Support ANU Alumni Relations in planning, coordinating, hosting and evaluating alumni programs and events for young alumni and students and programs that support the University’s strategic plan. This will include contribution to or attendance at least one program or event for each calendar year of their appointment;  
- Represent the Young Alumni Council at ANU events in Australia and/or internationally, and encourage other young alumni to join the event;  
- Assist the Alumni Relations Office in identifying exceptional young alumni and nominees of the Annual ANU Alumni Awards; and  
- Act as an ambassador for ANU Alumni Relations by informing young alumni and alumni networks about events, programs and engagement opportunities.

**Time Commitment**

- One hour a month to attend council meetings either in person or through teleconference.  
- One hour a week to contribute to the facilitation of the assigned project.  
- Average time for the year is approximately four to eight hours per month unless running an event/special project.

**Outputs**

- Attendance in person or via teleconference at Council meetings. A minimum of six meetings must be attended each year,
- Attend a minimum of one Council event per calendar year.
- Assist with the bi-annual reports as needed.