

# Centre for Continuing Education

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## Essay writing workshop

*Margaret Dunkley*

Suitable for those preparing for University study. We will guide you through the steps of essay writing by analysing essay titles, planning and drafting the structure of the essay. We will clarify the technicalities of in text quoting, referencing and writing a bibliography.

***NB Please bring a notepad, pen, and one text book for referencing.***

Workshop content:

- Identifying areas of difficulty
- Analysing essay questions – a breakdown
- Structuring a paragraph
- Plagiarism (and its avoidance)
- Parts of an essay – introduction, body and conclusion
- Essay structure compared to a report
- Style and presentation
- Critical thinking and argument – relevance/conciseness
- Summary writing (abstract) requirements
- Referencing – in text and direct quotations
- Writing a bibliography

Time permitting – individual help

Margaret's career has included teaching, lecturing and tutoring with the Dept. of Education, University of Canberra and the ANU. Her qualifications include BE, ME (Admin) and a Graduate Diploma in Applied Linguistics. She has travelled extensively and holds a pilots licence.

DATES/TIMES: 6-9pm Monday 27 February

FEE: \$85 *no discount*

COURSE LOCATION: The venue for this course can be found on your tax invoice/receipt enclosed under "Course Information". Please allow enough time to locate your course venue.

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*"The views expressed in this course/activity are those of the presenter and do not necessarily represent the views of The Australian National University"*

The Australian National University

CRICOS Provider No. 00120C

T: 61252892

F: 61255938

E: [enrolments.cce@anu.edu.au](mailto:enrolments.cce@anu.edu.au)

I: [www.anu.edu.au/cce](http://www.anu.edu.au/cce)