

# Centre for Continuing Education

---

## Basic accounting for non-accountants

Palaniappan Muthiah

This course will focus on general accounting processes and definitions. We propose to show you how to prepare proper accounts and to prepare reports based on those accounts. This course will help participants to gain better knowledge and understanding of financial accounting processes that are followed in Australia and to use them effectively in day today life.

**Please bring refreshments for the afternoon.**

Dr Palaniappan Muthiah obtained an accounting degree and his CPA in Australia. He worked in the Australian National Audit Office for 17 years and has more recently run several accounting courses with the ACT Government.

DATES/TIMES: 2-6pm Saturday 26 July

FEE: \$99 *no discount*

COURSE LOCATION: The venue for this course can be found on your tax invoice/receipt enclosed under "Course Information". Please allow enough time to locate your course venue on the day.

*"The views expressed in this course/activity are those of the presenter and do not necessarily represent the views of The Australian National University"*

---

The Australian National University

CRICOS Provider No. 00120C

T: 61252892

F: 61255938

E: [enrolments.cce@anu.edu.au](mailto:enrolments.cce@anu.edu.au)

I: [www.anu.edu.au/cce](http://www.anu.edu.au/cce)